



Bernardsville Police Department

166 Mine Brook Road, Bernardsville, N.J. 07924

(908) 766 – 0037 Fax (908) 766 – 0917

Chief Kevin J. Valentine

Bernardsville Borough Alarm Registration Ordinance 2021-1877

ATTN: Bernardsville Residents, Business Owners and Property Owners

Each year the Bernardsville Police Department responds to approximately 800 alarm activations, most of which are either accidentally activated or are due to faulty equipment. Without the alarm owner's information, we have no way of notifying you of a problem. Additionally, having the proper contact information allows us to handle these calls efficiently and not waste valuable emergency service resources.

On March 25, 2021, The Borough of Bernardsville adopted an Alarm Registration Ordinance (2021-1877). A major provision of the ordinance is that **all alarms**, which “alert emergency services upon activation” must be registered with the Police Department. A Bernardsville Police Department alarm registration form is attached to this letter for your convenience. We request that you complete this registration form in its entirety and return it to our records bureau. Also, any changes made after your initial registration must be reported to the police department immediately by submitting a revised registration form that is available at Police Headquarters or on the Police Department website. Initial registrations are subject to a one time registration fee of \$50. The fee must be submitted with your initial registration form. Checks or money orders payable to the Borough of Bernardsville can be submitted via regular mail. Exact cash payments must be made in person at Police Headquarters. **No fee shall be required for registrations submitted on or before September 30, 2021.**

Complete the enclosed registration form and return it to:

Bernardsville Police Department

Attention Alarm Registration

166 Mine Brook Road

Bernardsville, NJ 07924

Via email: records@bernardsvillepd.org (if no fee is required)

If you have any questions, please contact our records department at 908-766-0037x113

Thank you for your cooperation in this matter.



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Bernardsville Police Department - Alarm Registration Form

Initial Registration Change of Registration

Property Owner or Business Name: _____

Address of Alarm Location: _____

Mailing Address (If different) _____

Type of Alarm (check all that apply) Burglar Fire Medical Panic Other

Landline Telephone Number at Location: _____

Primary Contact Person

Name: _____

Address: _____

Phone: _____

Email: _____

Alternate Contact Person

Name: _____

Address: _____

Phone: _____

Email: _____

Alarm Company - Service/Repair

Name: _____

Address: _____

Phone: _____

Central Station Monitoring Company

Name: _____

Address: _____

Phone: _____

Location of Key Box / Knox Box (if applicable) : _____

Payment Type: Cash Check Money Order

Check #: _____

Amount: _____

To be completed by BVPD

Alarm # _____

Date _____ By: _____